# WALTHEW HOUSE 2017

# ANNUAL REPORT
# AND
# UNAUDITED FINANCIAL STATEMENTS

# FOR

# THE YEAR ENDED MARCH 31 2019

**Charity number** 1167749
**Company number** 09306241

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## TRUSTEES

| | |
|---|---|
| Dr. H Hill | Chair |
| Mr. N Taylor* | Deputy Chair (resigned 16/02/19) |
| Ms. C McKenna | Secretary |
| Mr. D Le Poidevin*** | Deputy Chair from16/2/19 |
| Mr. D Bond | Treasurer |
| Ms. J Battye** | |
| Ms. L O'Brien | |

Visually impaired*
Deaf/hard of hearing**
Dual sensory loss***

**KEY STAFF**

Kay Kelly, Executive Manager

**REGISTERED OFFICE AND PRINCIPAL PLACE OF BUSINESS**

Walthew House
112 Shaw Heath
Stockport SK2 6QS

**INDEPENDENT EXAMINERS**

Chittenden Horley Ltd.

456 Chester Road
Old Trafford
Manchester M16 9HD

**BANKERS**

Royal Bank of Scotland

Great Underbank
Stockport SK1 1LN

**INVESTMENT ADVISORS**

True Bearing Ltd.

2 Buckshaw Court
Euxton Lane
Chorley
Lancashire PR7 6TE

The trustees present their annual report together with the financial statements of the charity for the year ended March 31 2019.

## REPORTING FRAMEWORK

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015), referred to as the Charities SORP (FRS 102).

All the activities, income, expenditure, net assets and funds included in these accounts are those of the linked charity Walthew House and in accordance with the Charity SoRP one set of accounts are presented including the activities and funds of the linked charity.

## OBJECTIVES AND ACTIVITIES

### Charitable objects

The objects of the organisation are:-

- To help people resident in the Metropolitan Borough of Stockport who are blind, Deaf or have a sight and/or hearing loss in such ways as the Management Committee thinks fit.
- To support charitable organisations that promote the welfare of people with a sensory impairment in the same area.

In shaping the charity's objectives for the year and planning activities, the trustees have considered the Charity Commission's guidance, including the guidance on public benefit.

### Activities

The charity provides a range of practical and emotional support including:

- A not for profit equipment resource centre demonstrating and selling assistive technology
- Information services in accessible formats (British Sign Language, large print, audio and Braille) – help desk, information events, newsletter, sensory loss training
- Social activities catering specifically for each client group (visually impaired, hard of hearing, Deaf) which help to prevent social isolation, including – youth club, art and craft group, exercise class, tandem riding, Technology User Group, luncheon club, discussion groups, bell ringing, daytrips and steel band
- Counselling services for people with sight loss and advocacy support for people with either a sight or hearing loss
- Not for profit room hire for organisations working in the field of sensory loss
- A permanent base and recording studio for Stockport Talking Newspaper Association; a drop in hearing aid clinic in partnership with Stockport NHS Foundation Trust and courses and services in partnership with other organisations.

Walthew House has over 100 regular trained volunteers who support the charity in a wide range of ways including: staffing the resource centre and help desk, co-ordinating classes and activities, providing refreshments, assisting with communication support for British Sign Language users and acting as sighted guides for people with sight loss and helping with fundraising.

## ACHIEVEMENTS AND PERFORMANCE

Sensory loss creates barriers to communication, which can prevent people accessing information, services and social groups. Mainstream services often do not meet the needs of Deaf people who are sign language users and people with a visual impairment can struggle to get information in Braille or audio formats.

Walthew House continues as an independent local charity, focusing on providing the specialist support that members and service users identify as priorities, including providing information in accessible formats and support to tackle inequalities in the provision of services.

Typically in 2018/19, the charity saw over 300 people using its services each week. These included: helpdesk 75 (25%) of which 40% are service users, 30% professionals and 20% carers (10% not identified); resource centre 40 (15%); activities 125 (40%) and other information and support services 65 (advocacy, counselling, drop in hearing aid clinic and befriending – 20%).

The charity funds this work through fundraising, grants from charitable trusts, donations and some earned income through room hire.

## FINANCIAL REVIEW

### Overview

Income grew from c£212K to c£233k. This reflects the unpredictable pattern of short term grant support and donation and legacy income. There was a surplus on unrestricted funds for the year of c£18k and a decrease in restricted funds of c£14k.

### Principal funding sources

In 2017/8 Walthew House was funded principally through local fundraising and charitable grants:

Charitable activities (including grants from trusts) – 62%
Income generation (room hire/resource centre) – 27%
Donations/memberships/subscriptions – 10%
Investment income – 1%

### Investment policy and review

The trustees shall retain sufficient funds on deposit to satisfy short term (next 10 months) needs. The trustees shall take investment advice from an appropriate qualified and experienced investment adviser. The trustees have considered their attitude to risk and have chosen a risk level of 3-4 (*see below for definition) on a scale of 1 –10 where 1 is secure and 10 is aggressive. The trustees will avoid any investments that conflict with the aim of the charity. Any underperformance created by 4.1 is accepted by the trustees. The charity will only invest in markets that are closely regulated and compensation schemes are in place; will have a suitably diversified investment portfolio and be particularly wary of making speculative investments. The trustees to decide what yearly income they wish their investment to produce.

The trustees review the charities investments at least every 6 months.

Walthew House recognises its responsibility to comply with all relevant legislation. Trustees will regularly review policies in the light of changes to legislation and amend the charity's practices accordingly.

(*Definition of 3-4 - A level of risk in an investment in which the return should be better than that available from a high street deposit account but where the value of the investment will fall as well as rise. The investor would feel uncomfortable if the investments were likely to rise and fall in value rapidly.)

### Reserves

It is the policy of the charity to hold free reserves (unrestricted funds not invested in fixed assets or otherwise designated) of circa 10 month's running costs, which based on the 2019/20 budget equates to c£217k. The charity's free reserves as at the year end were £258,185, which represent just under 12 months running costs for 2019/20. The trustees are looking to enhance the service delivery and premises in the next calendar year which will deplete these reserves.

## FUTURE PLANS

Walthew House will continue to provide practical and emotional support to people with a sight or hearing loss, seeking funding from a wide range of sources. The charity's work in providing accessible information and support, and encouraging other organisations to meet their obligations in communicating with and supporting the needs of people with sight or hearing loss will continue, supported by the third and final year of grants from the Dunhill Medical Trust and the Sobell Foundation. This work has been identified as an ongoing priority, and funding will be sought in year to continue and develop this service.

Another priority in the year will be the 'Making More Happen' project which promotes inclusion for people with sensory loss, helping establish and maintain new partnerships in the wider community and facilitating consultation on issues of interest and relevance to our members and service users. This work has secured three year funding from the National Lottery Community Fund.

Ensuring that the charity's premises and facilities remain safe and suitable for the delivery of services is a priority, and a programme of refurbishment and improvement is ongoing.

**STRUCTURE GOVERNANCE AND MANAGEMENT**

### Governing document

The charity is a company limited by guarantee governed by its Memorandum and Articles of Association dated November 11 2014. It is a registered charity with the Charity Commission for England and Wales.

### Linked charity

Walthew House 2017 is now the sole trustee of the unincorporated charity Walthew House, which is a linked charity under a linking direction issued by the Charity Commission on October 16 2017. At this point all the trustees of the linked charity stood down. The trustees of Walthew House consisted of the same people as listed on page one and Messrs. R Anderson and R Godwin.

Walthew House was originally registered as Stockport Institute for the Blind, the Deaf and the Dumb, (registered number 215469), the charity was governed by an indenture dated June 8 1882, amended by Charity Commission Schemes dated July 4 1961 and October 15 1974. The charity changed its name to Walthew House in 2009.

### Membership

The only members of Walthew House 2017 are the trustees.
Associate membership is open to any person paying an annual subscription of £10.

### Appointment of trustees

Trustees are appointed by the board of trustees at their meetings. Once a year at a meeting of the trustees called for the purpose, one quarter of the trustees retire by rotation being those longest in office but are eligible for re-election. The trustees who served during the year, together with any charges are listed on page 1

### Trustee induction and training

Trustees receive a full induction and training appropriate to the role.

### Organisation

The charity must have no more than eight and no fewer than three trustees. Trustees must meet at least twice each year. In practice, trustees meet bi-monthly and designate at least one meeting each year where consultation with visually impaired, deaf and hard of hearing members and service users is facilitated. The day to day management of the charity is delegated to the Executive Manager.

### Co-operation with other organisations/charities

Walthew House works in partnership with other specialist charities working in the field of sensory loss, including other local, regional and national charities supporting people with sight or hearing loss, and with other organisations, including Stockport MBC and Stockport NHS Foundation Trust.

## TRUSTEES' RESPOSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## APPROVAL

Approved by the Board of Trustees and signed on its behalf by:

Dr H Hill - Chair Date: 21.6.19

I report to the charity trustees on my examination of the accounts of the company for the year ended March 31 2019 which are set out on pages 7 to 17.

## Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

## Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or

2. the accounts do not accord with those records; or

3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or

4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Chittenden Horley Ltd

**Peter Smith BA FCA DChA**

For and on behalf of:
Chittenden Horley Limited
Chartered Accountants
456 Chester Road
Old Trafford
Manchester M16 9HD

Date: 24/6/19

WALTHEW HOUSE 2017
STATEMENT OF FINANCIAL ACTIVITIES (including the income and expenditure account)
FOR THE YEAR ENDED MARCH 31 2019

| | Notes | Unrestricted Funds £ | Restricted Funds £ | Endowment Fund £ | Total 2019 £ | Total 2018 £ |
|---|---|---|---|---|---|---|
| **INCOME** | | | | | | |
| Donations | 2 | 23,860 | - | - | **23,860** | *11,120* |
| Charitable activities | 3 | 21,104 | 123,060 | - | **144,164** | *140,780* |
| Other trading activities | 4 | 62,786 | - | - | **62,786** | *58,314* |
| Investment income | 5 | 2,897 | - | - | **2,897** | *2,558* |
| **TOTAL INCOME** | | 110,647 | 123,060 | - | **233,707** | *212,772* |
| **EXPENDITURE** | | | | | | |
| Costs of raising funds | 6 | 31,845 | - | - | **31,845** | *32,132* |
| Charitable activities | 7 | 75,281 | 132,207 | 2,167 | **209,655** | *196,528* |
| **TOTAL EXPENDITURE** | | 107,126 | 132,207 | 2,167 | **241,500** | *228,660* |
| Net gains/(losses) on investments | 12 | 10,458 | - | - | **10,458** | *1,088* |
| **NET INCOME/(EXPENDITURE) BEFORE TRANSFERS** | | 13,979 | (9,147) | (2,167) | **2,665** | *(14,800)* |
| Transfers between funds | | 4,577 | (4,577) | - | - | - |
| **NET MOVEMENT IN FUNDS** | | 18,556 | (13,724) | (2,167) | **2,665** | *(14,800)* |
| **TOTAL FUNDS BROUGHT FORWARD** | | 304,085 | 70,845 | 191,105 | **566,035** | *580,835* |
| **TOTAL FUNDS CARRIED FORWARD** | | 322,641 | 57,121 | 188,938 | **568,700** | *566,035* |

The notes on pages 9 to 17 form part of these financial statements.

The income and expenditure of both years is wholly that of the linked charity Walthew House

WALTHEW HOUSE
BALANCE SHEET
AS AT MARCH 31 2019

| | Notes | 2019 £ | 2019 £ | 2018 £ | 2018 £ |
|---|---|---|---|---|---|
| **FIXED ASSETS** | | | | | |
| Tangible Assets | 11 | | **253,394** | | *260,017* |
| Investments | 12 | | **202,930** | | *192,737* |
| | | | **456,324** | | *452,754* |
| **CURRENT ASSETS** | | | | | |
| Stocks | 13 | **15,990** | | *13,896* | |
| Debtors | 14 | **5,670** | | *5,019* | |
| Cash at Bank and in Hand | | **95,999** | | *98,286* | |
| | | **117,659** | | *117,201* | |
| **CREDITORS** | | | | | |
| Amounts falling due in one year | 15 | **5,283** | | *3,920* | |
| **NET CURRENT ASSETS** | | | **112,376** | | *113,281* |
| **NET ASSETS** | | | **568,700** | | *566,035* |
| **FUNDS** | | | | | |
| Unrestricted | 16 | | **322,641** | | *304,085* |
| Restricted | 16 | | **57,121** | | *70,845* |
| Endowment | 16 | | **188,938** | | *191,105* |
| **TOTAL FUNDS** | | | **568,700** | | *566,035* |

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

For the year ending March 31 2018, the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies and no notice has been deposited under section 476 requiring the company to obtain an audit of its accounts for the year in question.

**Directors' responsibilities**
The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The notes on pages 9 to 17 form part of these financial statements.

The assets, liabilities and funds are those of the linked charity Walthew House.

**Approved by the Board and authorised for issue on:** 21.6.19

**And signed on their behalf by:**

H Hill.

**Dr. H Hill - Director**

Company registration number 09306241

## 1 ACCOUNTING POLICIES

The following accounting policies have been applied consistently in dealing with items, which are considered material in relation to the charity's financial statements.

**Basis of preparation**
The accounts (financial statements) have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015, except that disposals of and gains/losses on revaluation of investments are treated as set out below.

All the activities, income, expenditure, net assets and funds included in these accounts are those of the linked charity Walthew House and in accordance with the Charity SoRP one set of accounts is presented including the activities and funds of the linked charity.

The charity constitutes a public benefit entity as defined by FRS102.

**Income**
Total Incoming Resources as shown in the Statement of Financial Activities represents the net amounts from all sources.

Income is recognised in the accounting period in which it is receivable, except in the following circumstances, when the income is deferred and included in creditors:

- The income relates to a future accounting period
- A sales invoice has been raised ahead of the work being carried out and the charity is not contractually entitled to the income until the work has been done
- Not all the terms and conditions of the grant have been met, including the incurring of expenditure and the grant conditions are such that unspent grant must be refunded.

Income includes grants in respect of revenue and capital items.

**Income recognition**
All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably. The following applies to particular types of income:

**Grants**, whether of a capital or revenue nature, are recognised when the charity has entitlement to the funds, any performance conditions have been met and it is probable that the income will be received.

**General donations** from individuals and other bodies (not being of the nature of a grant) are recognised when receivable.

**Deferred income**
Income is only deferred and included in creditors when:

- The income relates to a future accounting period
- A sales invoice has been raised ahead of the work being carried out and there is no contractual entitlement to the income until the work has been done
- Not all the terms and conditions of the grant have been met, including the incurring of expenditure and the grant conditions are such that unspent grant must be refunded

**Expenditure and irrecoverable VAT**
Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

| | |
|---|---|
| Costs of raising funds | including those associated with fundraising activities and investment management cost. |
| Charitable activities | costs of undertaking the work of the charity. |

The charity is not registered for VAT and cannot recover any input tax charged. Costs are stated inclusive of VAT were charged.

1 ACCOUNTING POLICIES (continued)

**Pension Fund**
The charity makes employer's contributions of 5% of gross pay to the individual pension funds of employees, provided these are matched by 5% of gross pay contributions by the employees. These are all money purchase schemes.

**Tangible fixed assets and depreciation**
Single asset purchases, not forming part of a related serious of transactions, costing less than £1,000 are not capitalised, but are written off as a revenue expense in the year of acquisition. Depreciation is provided to write off the cost less the estimated residual value of tangible fixed assets by equal instalments over their estimated useful economic lives as follows:

| | | |
|---|---|---|
| Buildings | - | 1% |
| Fixtures | - | 6.67% or 10% |
| Equipment | - | 20% |
| Furniture | - | 10% |
| Restricted project assets | - | over the life of the project |

**Investments, gains and losses**
Fixed asset investments are a form of basic financial instrument and are initially recorded at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price. The SoFA includes the net gains and losses arising on revaluation and on disposals throughout the year.

The investments are identified within the portfolio as specific holdings of shares, unit trusts and bonds (as well as cash). However Pennine Wealth Solutions (with who the portfolio is invested) makes trading decisions for a range of clients and the sales and purchases attributable to the charity are part of much larger transactions. Subsequently there are many more sales and disposals than would normally be expected for this size of holding and the trustees do not consider it to be practical or cost effective to calculate the individual realised gains and losses on transactions, or the carrying cost of disposals. Therefore disposals are shown at net sale proceeds rather than at carrying value.

The net gain or loss on valuation is calculated on the difference between the opening market value as adjusted for disposals at net proceed value and additions at cost compared to the closing market value. The resulting gain or loss is charged to the Statement of Financial Activities in the year.

**Stocks**
Stocks of goods for resale are valued at the lower of cost or net realisable value. The cost of handicraft goods made by members for resale and held at the balance sheet date are not included in the balance sheet.

**Financial instruments**
The charity has only basic financial instruments which are initially recorded at cost, and with the exception of investments (as set out above) subsequently measured at their settlement value.

**Judgements and key sources of estimation uncertainty**
The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

**Cashflow Statement**
Advantage is taken of the exemptions allowed in the SoRP 2015 update bulletin for small charities not to prepare a cashflow statement.

| | 2019 | | | 2018 | | |
|---|---|---|---|---|---|---|
| | Unrestricted | Restricted | Total | Unrestricted | Restricted | Total |
| | £ | £ | £ | £ | £ | £ |
| **2 DONATIONS & LEGACIES** | | | | | | |
| **Revenue Grants:** | | | | | | |
| Sir Jules Thorn Foundation | 750 | - | **750** | - | - | - |
| Lee Bakirgian | 400 | - | **400** | - | | |
| Woodroffe Benton | 750 | - | **750** | - | - | - |
| | 1,900 | - | **1,900** | - | - | - |
| Donations | 9,164 | - | **9,164** | *9,040* | - | *9,040* |
| Legacies | 10,501 | - | **10,501** | *550* | - | *550* |
| Access to work support | 2,295 | - | **2,295** | *1,530* | - | *1,530* |
| | 23,860 | - | **23,860** | *11,120* | - | *11,120* |
| **3 INCOME FROM CHARITABLE ACTIVITIES** | | | | | | |
| Project grants | - | 123,060 | **123,060** | - | *115,399* | *115,399* |
| Resource centre income | 13,667 | - | **13,667** | *11,472* | - | *11,472* |
| Class income | 6,042 | - | **6,042** | *6,594* | - | *6,594* |
| Miscellaneous | 1,395 | - | **1,395** | *7,314* | - | *7,314* |
| ***Total*** | 21,104 | 123,060 | **144,164** | *25,380* | *115,399* | *140,779* |

Project grants for 2019 are analysed in **note 16.**

| | | | | | | |
|---|---|---|---|---|---|---|
| **4 INCOME FROM OTHER TRADING ACTIVITIES** | | | | | | |
| ***Fundraising*** | | | | | | |
| Walthew House | 23,167 | - | **23,167** | *26,100* | - | *26,100* |
| DC Day Centre | - | - | **-** | - | - | - |
| DC Sports and Social | - | - | **-** | - | - | - |
| Room Hire | 39,619 | - | **39,619** | *32,214* | - | *32,214* |
| ***Total*** | 62,786 | - | **62,786** | *58,314* | - | *58,314* |

Fundraising income includes monies raised from events such as table top sales, bingo and the sale of football cards as well as the sale of donated goods and merchandise purchased for resale (e.g. pens, coasters etc).

| | | | | | | |
|---|---|---|---|---|---|---|
| **5 INVESTMENT INCOME** | | | | | | |
| Income from listed investments | 2,786 | - | **2,786** | *2,536* | - | *2,536* |
| Bank interest | 111 | - | **111** | *22* | - | *22* |
| | 2,897 | - | **2,897** | *2,558* | - | *2,558* |

| | 2019 | | | 2018 | | |
|---|---|---|---|---|---|---|
| | Unrestricted | Restricted | Total | Unrestricted | Restricted | Total |
| | £ | £ | £ | £ | £ | £ |
| **6 COSTS OF RAISING FUNDS** | | | | | | |
| Direct staff costs | 25,699 | - | **25,699** | *24,502* | - | *24,502* |
| Investment management costs | 3,135 | - | **3,135** | *3,023* | - | *3,023* |
| Other fundraising costs | 3,011 | - | **3,011** | *4,606* | - | *4,606* |
| Support costs | - | - | - | - | - | - |
| | 31,845 | - | **31,845** | *32,131* | - | *32,131* |

| | 2019 | | | 2018 | | |
|---|---|---|---|---|---|---|
| | Unrestricted | Restricted & Endowment | Total | Unrestricted | Restricted & Endowment | Total |
| **7 CHARITABLE EXPENDITURE** | £ | £ | £ | £ | £ | £ |
| Salary costs | 23,647 | - | **23,647** | *21,682* | - | *21,682* |
| Resource centre goods | 9,508 | - | **9,508** | *15,102* | - | *15,102* |
| Other direct costs | - | - | - | - | - | - |
| Counselling | - | 4,406 | **4,406** | - | *6,119* | *6,119* |
| DC Day Centre | - | 2,245 | **2,245** | - | *1,703* | *1,703* |
| DC Sports and Social | - | 1,696 | **1,696** | - | 2,044 | *2,044* |
| Interpreter costs | 828 | - | **828** | *537* | - | *537* |
| Making More Happen | - | 1,523 | **1,523** | - | - | - |
| Newsletter | 627 | - | **627** | *1,636* | - | *1,636* |
| Premises | 41,770 | - | **41,770** | *31,446* | - | *31,446* |
| Volunteer expenses | 1,967 | - | **1,967** | *1,407* | - | *1,407* |
| Youth Group | - | 2,986 | **2,986** | - | *3,438* | *3,438* |
| Depreciation | 9,033 | 2,167 | **11,200** | *10,574* | *2,167* | *12,741* |
| Support and governance costs | 107,252 | - | **107,252** | *98,674* | - | *98,674* |
| Allocated to restricted funds | (119,351) | 119,351 | - | *(102,616)* | *102,616* | - |
| | 75,281 | 134,374 | **209,655** | *78,442* | *118,087* | *196,529* |

| | | |
|---|---|---|
| Restricted funds | 132,207 | 115,920 |
| Endowment funds - depreciation | 2,167 | 2,167 |
| | 134,374 | 118,087 |

| | 2019 | | | 2018 | | |
|---|---|---|---|---|---|---|
| | Fund Raising | Charitable | Total | Fund Raising | Charitable | Total |
| | £ | £ | £ | £ | £ | £ |
| **8 SUPPORT & GOVERNANCE COSTS** | | | | | | |
| ***Support costs*** | | | | | | |
| Staff costs | - | 70,294 | **70,294** | - | *68,591* | *68,591* |
| Insurance | - | 6,609 | **6,609** | - | *6,449* | *6,449* |
| Training | - | 418 | **418** | - | *360* | *360* |
| Office costs & other costs | - | 10,062 | **10,062** | - | *12,820* | *12,820* |
| General and sundry costs | - | - | - | - | - | - |
| | - | 87,383 | **87,383** | - | *88,220* | *88,220* |

## 8 SUPPORT & GOVERNANCE COSTS (continued)

| | | | | | | |
|---|---|---|---|---|---|---|
| ***Governance costs*** | | | | | | |
| Professional fees | 4,963 | 50 | **5,013** | *6,870* | *69* | *6,939* |
| Office costs & other costs | - | 14,856 | **14,856** | - | *3,514* | *3,514* |
| | 4,963 | 14,906 | **19,869** | 6,870 | 3,583 | *10,453* |
| ***Total support costs*** | 4,963 | 102,289 | **107,252** | *6,870* | *91,803* | *98,673* |

Costs that can be wholly attributed to either support or governance are allocated directly to those functions, and other costs are allocated either on the basis of the estimation of time spent (freelance staff) or consumption of resources (office costs).

Support and governance costs are then allocated between costs of raising funds and charitable activities on the basis of the estimation of the use of resources, using a standard percentage method.

## 9 NET INCOMING RESOURCES AFTER TRANSFERS

| | **2019** | 2018 |
|---|---|---|
| This is stated after charging/(crediting): | **£** | £ |
| Accountant/Independent examiner's fees | | |
| Report | **980** | 951 |
| Accountancy (including charges for prior year) | **1,423** | - |
| Depreciation charged on fixed assets | **11,200** | 12,741 |
| Directors' remuneration & trustees' expenses | **-** | - |

## 10 STAFF COSTS

| | **2019** | 2018 |
|---|---|---|
| | **£** | £ |
| **a Staff costs** | | |
| Salaries and wages | **110,185** | *105,260* |
| Social security costs | **5,141** | *4,421* |
| Pension costs | **4,314** | *5,095* |
| | **119,640** | *114,776* |

No employee earned more than £60,000 in either year.

**b Key management personnel**

The key management personnel comprise the trustees and the principal staff as set out on page 1. The trustees do not receive any remuneration for their services.

| | | |
|---|---|---|
| Employment benefits principal staff | **41,545** | *37,484* |

| The average number of employees during the year was: | **2019 Average number** | **2019 Average FTE number** | 2018 Average number | 2018 average FTE number |
|---|---|---|---|---|
| Fundraising | *1* | *1* | *1* | *1* |
| Charitable | *4* | *3* | *4* | *3* |
| | *5* | *4* | *5* | *4* |

## 11 TANGIBLE FIXED ASSETS

| | Freehold land & buildings | Long life assets | Fixtures & equipment | Furniture & equipment | Total |
|---|---|---|---|---|---|
| **Cost** | | £ | £ | £ | £ |
| As at April 1 2018 | 229,247 | 46,654 | 91,780 | 166,657 | 534,338 |
| Additions/(Disposals) | - | - | - | 4,577 | 4,577 |
| As at March 31 2019 | 229,247 | 46,654 | 91,780 | 171,234 | 538,915 |
| **Depreciation** | | | | | |
| As at April 1 2018 | 38,145 | 21,194 | 88,644 | 126,338 | 274,321 |
| Charge for the year | 2,167 | 2,336 | 1,099 | 5,598 | 11,200 |
| As at March 31 2019 | 40,312 | 23,530 | 89,743 | 131,936 | 285,521 |
| **Net Book Value** | | | | | |
| As at March 31 2019 | **188,935** | **23,124** | **2,037** | **39,298** | **253,394** |
| As at March 31 2018 | *191,102* | *25,460* | *3,136* | *40,319* | *260,017* |

## 12 INVESTMENTS

| | 2019 | 2018 |
|---|---|---|
| | £ | £ |
| Market value brought forward | **177,239** | *174,917* |
| Additions at cost | **7,619** | *99,007* |
| Disposals | **(20,295)** | *(97,773)* |
| Net gains/(losses) | **10,458** | *1,088* |
| Market value carried forward | **175,021** | *177,239* |
| Historic cost | **162,694** | *162,694* |
| Investments are represented by: | | |
| Quoted investments (UK stock exchange) | **175,021** | *177,239* |
| Cash held by investment broker | **27,909** | *15,498* |
| | **202,930** | *192,737* |

## 13 STOCKS

| | | |
|---|---|---|
| Resource centre goods for sale | **15,990** | *13,896* |
| | **15,990** | *13,896* |

## 14 DEBTORS

| | | |
|---|---|---|
| Sundry debtors | **4,240** | *3,370* |
| Prepayments & other debtors | **1,430** | *1,649* |
| | **5,670** | *5,019* |

## 15 CREDITORS falling due within one year

| | | |
|---|---|---|
| Social security and other taxes | **2,533** | *1,920* |
| Accruals | **2,750** | *2,001* |
| | **5,283** | *3,921* |

| 16 STATEMENT OF FUNDS | Balance 01/04/2018 | Income | Expenditure | Transfers Gains & Losses | Balance 31/03/2019 |
|---|---|---|---|---|---|
| **Unrestricted Funds:** | £ | £ | £ | £ | £ |
| General fund | *304,085* | 110,647 | (107,126) | 15,035 | **322,641** |
| | *304,085* | 110,647 | (107,126) | 15,035 | **322,641** |
| **Restricted Funds:** | | | | | |
| Deaf Centre Day Centre | *8,223* | 2,057 | (2,245) | - | **8,035** |
| Deaf Centre Sports & Social | *5,326* | 2,456 | (1,696) | - | **6,086** |
| Beatrice Laing | - | 4,000 | (4,000) | - | **-** |
| Co-Op Group | - | 3,070 | (3,070) | - | **-** |
| Co-Op Local Community Fund | *956* | - | (956) | - | **-** |
| David Hopkins Foundation | - | 1,000 | - | - | **1,000** |
| Dixie Rose Findlay | - | 2,400 | (2,400) | - | **-** |
| Dowager Countess Eleanor Peel Trust | - | 2,500 | (2,500) | - | **-** |
| Duchy of Lancaster | - | 2,000 | (2,000) | - | **-** |
| Dunhill Medical Trust | - | 30,000 | (30,000) | - | **-** |
| Francis Winham Foundation | - | 1,000 | - | - | **1,000** |
| Forever Manchester | - | 5,000 | (5,000) | - | **-** |
| Garfield Weston Foundation | *7,500* | - | (7,500) | - | **-** |
| Good Things Foundation | - | 1,500 | (1,500) | - | **-** |
| Joseph & Ann Slater Memorial Trust | - | 750 | (750) | - | **-** |
| John Slater Foundation | - | 5,000 | (5,000) | - | **-** |
| Key 103 - Cash for Kids | | 3,000 | (3,000) | - | **-** |
| Lionel Wigram Memorial Trust | *500* | - | (500) | - | **-** |
| Manchester Guardian Society | *2,000* | - | (2,000) | - | **-** |
| Percy Bilton Charity | - | 4,577 | - | *(4,577)* | **-** |
| Peter Kershaw Trust | - | 1,000 | (1,000) | - | **-** |
| Santander Foundation | *1,350* | - | (1,350) | - | **-** |
| Sobell Foundation | *30,000* | 30,000 | (30,000) | - | **30,000** |
| St. James's Place | - | 1,000 | (1,000) | - | **-** |
| Stockport MBC - Community Investment Fund | - | 2,000 | (2,000) | - | **-** |
| Stockport MBC - Local Fund | - | 7,500 | (4,500) | - | **3,000** |
| Ulverscroft Foundation | - | 3,000 | (3,000) | - | **-** |
| Virador | - | 250 | (250) | - | **-** |
| W O Street Charitable Trust | *6,990* | - | (6,990) | - | **-** |
| Zochonis Charitable Trust | *8,000* | 8,000 | (8,000) | - | **8,000** |
| | *70,845* | 123,060 | (132,207) | (4,577) | **57,121** |
| **Endowment fund** | | | | | |
| Land and buildings | *191,105* | - | (2,167) | - | **188,938** |
| | *191,105* | - | (2,167) | - | **188,938** |
| **Total Funds** | *566,035* | 233,707 | (241,500) | 10,458 | **568,700** |

**Transfers**

The Percy Bilton Charity made a grant to purchase new ovens and these have been capitalised and included in fixed assets. As there are no continuing restrictions the grant has now been released to unrestricted funds.

16 STATEMENT OF FUNDS (continued)

*For the prior year*

| | Balance 01/04/2017 | Income | Expenditure | Gains & Losses | Balance 31/03/2018 |
|---|---|---|---|---|---|
| **Unrestricted Funds:** | £ | £ | £ | £ | £ |
| General fund | *320,733* | 97,373 | (110,573) | (3,448) | **304,085** |
| | *320,733* | 97,373 | (110,573) | (3,448) | **304,085** |
| **Restricted Funds:** | | | | | |
| Deaf Centre Day Centre | *5,047* | *1,975* | (1,703) | *2,904* | **8,223** |
| Deaf Centre Sports & Social | *5,033* | *705* | (2,044) | *1,632* | **5,326** |
| Albert Hunt Trust | - | *1,000* | (1,000) | - | **-** |
| Catalyst Group | *1,250* | - | (1,250) | - | **-** |
| Co-Op Local Community Fund | - | *6,479* | (5,523) | - | **956** |
| CRH Charitable Trust | *5,000* | - | (5,000) | - | **-** |
| Dunhill Medical Trust | - | 30,000 | (30,000) | - | **-** |
| Equity Housing | - | 500 | (500) | - | **-** |
| Garfield Weston Foundation | - | 7,500 | - | - | **7,500** |
| John Slater Foundation | *2,500* | 2,500 | (5,000) | - | **-** |
| Manchester Guardian Society | - | 2,000 | - | - | **2,000** |
| Santander Foundation | - | 3,000 | (1,650) | - | **1,350** |
| Sobell Foundation | *30,000* | 30,000 | (30,000) | - | **30,000** |
| Stockport MBC | *7,500* | - | (7,500) | - | **-** |
| Trustees of Lionel Wigram Memorial Trust | - | 500 | - | - | **500** |
| Virador | - | 500 | (500) | - | **-** |
| Visionary | *3,000* | - | (3,000) | - | **-** |
| Will Charitable Trust | - | 10,000 | (10,000) | - | **-** |
| W O Street Charitable Trust | - | 6,990 | - | - | **6,990** |
| Zochonis Charitable Trust | *7,500* | 8,000 | (7,500) | - | **8,000** |
| Other grants to support staff post | - | 3,750 | (3,750) | - | **-** |
| | *66,830* | 115,399 | (115,920) | 4,536 | **70,845** |
| **Endowment fund** | | | | | |
| Land and buildings | *193,272* | - | (2,167) | - | **191,105** |
| | *193,272* | - | (2,167) | - | **191,105** |
| **Total Funds** | *580,835* | 212,772 | (228,660) | 1,088 | **566,035** |

**Transfers**

Transfers have been made to the Deaf Centre Day Centre and Deaf Centre Sports and Social restricted funds to correct the misclassification of income as unrestricted in 2015/16.

## 17 ANALYSIS OF COMPANY NET ASSETS BETWEEN FUNDS

| *Fund balances at March 31 2019 are represented by:-* | Unrestricted Funds £ | Restricted Funds £ | Endowment Fund £ | Total £ |
|---|---|---|---|---|
| Tangible fixed assets | 64,456 | - | 188,938 | **253,394** |
| Investments | 202,930 | - | - | **202,930** |
| Net Current assets | 55,255 | 57,121 | - | **112,376** |
| | 322,641 | 57,121 | 188,938 | **568,700** |

| *Fund balances at March 31 2018 are represented by: -* | | | | |
|---|---|---|---|---|
| Tangible fixed assets | *68,912* | - | *191,105* | ***260,017*** |
| Investments | *192,737* | - | - | ***192,737*** |
| Net Current assets | *42,436* | *70,845* | - | ***113,281*** |
| | *304,085* | *70,845* | *191,105* | ***566,035*** |

## 18 FINANCIAL INSTRUMENTS

The carrying amounts for each category of financial instrument is as follows:

| | 2019 £ | 2018 £ |
|---|---|---|
| **Financial assets** | | |
| that are investments measured at fair value | **202,930** | 192,737 |
| that are debt instruments measured at amortised cost | **101,669** | *103,305* |
| **Financial liabilities** | | |
| measured at amortised cost | **5,283** | *3,920* |

Financial assets measured at amortised cost comprise: cash at bank and in hand; sundry debtors; and prepayments and other debtors

Financial liabilities measured at amortised cost comprise: accruals.

## 19 TAXATION

The Company is a registered charity and is entitled to claim annual exemption from UK corporation tax.

## 20 CAPITAL COMMITMENTS

There were no capital commitments authorised and contracted for at the end of the year (2018 £Nil).